

No. Hec - Bamd
24/12/21



Govt. of West Bengal
Office of the Block Development Officer
Bamangola Development Block
Pakuahat, Malda

Notification

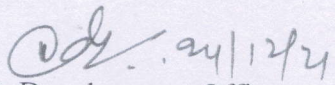
Engagement of Data Entry Operator on contractual hiring basis under O/o the A.I, F&S, Bamangola under Bamangola Development Block

Date of Notification: 24/12/2021

In pursuance of the of Memo No.3575-FS/O/Sectt/IT-05/2014 (Part-1) Dated:08/10/2021 to be read with Memo No.3577-FS/O/Sectt/IT-05/2014 (Part-1) dated 10/10/2021 of Joint Secretary Department of Food & Supplies, Govt. of West Bengal hereby invited from eligible candidates for the engagement to the post of **1 (one) no.** of temporary Data Entry Operators under **O/o the A.I, F&S, Bamangola**, under the jurisdiction of Bamangola Development Block. The engagement may also be terminated by appropriate authority for unsatisfactory service, misconduct etc. of the incumbent concerned. The period of engagement shall be Six(06) months w.e.f 01.01.2022 and for a monthly consolidated remuneration of Rs. 13,000/-. The engagement shall be done through Government empanelled/approved agencies and as per eligibility criteria as laid down in memorandum of Finance Department No 5859-F(Y) dated 22.07.2013. Condition laid down below:-

- Educational Qualification:** Minimum educational qualification for the post of DEO is passed in Graduation in any discipline from a recognized University/Institute. With a certificate course in computer application from any recognized institute.
- Age:** Candidates should preferable above or equal to 18 (eighteen) and below or equal to 35 (thirty five) years of age as on 01.01.2022. The upper age limit is relaxable upto 5 (five) years for SC/ST and 3 (three) years for OBC as per Government order.
- Residence:** Must be a citizen of India. The local resident of this Block will get an extra preference.
- Method of Selection:** Data Entry Operator (DEO) will be selected through computer test and interview.
- Documents to be submitted:** The eligible candidates as per above mentioned criteria will apply to the undersigned on or before 10.01.2022 within 5:00 PM at prescribed format either in writing or in typing. Other than the 'Application Form', the following documents to be submitted with **self attested**:
 - 'Application Form' in prescribed format.
 - Age Proof Document (Madhyamik Admit Card / Birth Certificate). In the case of age relaxation, relevant certificate signed by the specified authority.
 - Document in respect in Educational Qualification (Graduation only).
 - Document in respect of certificate in computer application.
 - Proof of Residence (EPIC)
- Method of Apply:** The above documents are to be submitted in a sealed envelope in the drop box at Received Section in the office of the undersigned on any working days between 11:00 AM to 5:00 PM or through post / courier within 10.01.2022 at 5:00 PM sharp.

7. **Verification of Testimonials:** The selected candidate will be called for documents verification with all original testimonials. If any candidate fails to produce his / her original testimonials at the time of verification then his / her candidature will be cancelled. The authority reserves every right to change / medication / rectification any or entire of the schedule / criteria or cancel this notice anytime hereafter upon concurrence from higher authority.
8. Others terms and condition for the said post will apply as per Government norms.
9. **Date of Document Verification & Computer test: On 14/01/2021 at Bamangola Block campus.**

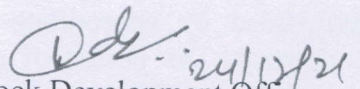

Block Development Officer
Bamangola Development Block

Memo No.: 3157(7)/BDB

Date: 24/12/2021

Copy forward for kind information to:

- 1) The Hon'ble District Magistrate , Malda
- 2) The Additional District Magistrate (ZP), Malda
- 3) The District Controller Food & Supplies, Malda
- 4) The Sub-Divisional Officer (Sadar), Malda
- 5) The DIO, NIC, Malda with a request to publish this notification in the district web portal.
- 6) The Ins. Food & Supplies, Bamangola, Malda.
- 7) Office Notice Board.


Block Development Officer
Bamangola Development Block

APPLICATION FORM

To
The Block Development Officer
Bamangola Dev. Block, Malda

Recent Passport
sized
Photograph

(Self Attested)

1. NAME OF THE POST :
2. NAME OF THE CANDIDATE (IN CAPITAL):

3. FATHER'S / GUARDIAN'S NAME:

4. i) DATE OF BIRTH :-

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ii) AGE AS ON 01/01/2022 :

5. POSTAL ADDRESS : Vill.-
P.S.-

P.O.-

Dist.-

PIN-

6. PERMANENT ADDRESS : Vill.-
P.S.-

P.O.-

Dist.-

PIN-

7. CONTACT NO. :

8. WHATSAPP NO. :

9. Email ID (IN CAPITAL) :

10. EPIC NO :-

11. QUALIFICATION :-

Qualification	Board/University/Institute	Year of Passing	Full marks in examination appeared	Marks Obtained (Excluding Addl. Subject)	Percentage of Marks Obtained

12. COMPUTER KNOWLEDGE :

Course / Stream	Institute	Duration	Year of Passing

DECLARATION: -I solemnly declare that (a) in all statements made in this application are true, complete and correct, (b) Original documents will be produced on demand and (c) I agree to make the application on the condition that the Authority may cancel my candidature if at any stage I am found ineligible for selection of the post.

I agree that all the information provided here, are correct according to my knowledge and belief.

DATE:

Yours faithfully,

PLACE:

SIGNATURE OF THE CANDIDATE

Note: All fields in the 'Application Form' are mandatory.