



## **PUBLIC SERVICE COMMISSION, WEST BENGAL**

### **West Bengal Audit and Accounts Service Recruitment Examination, 2021**

#### **ADVERTISEMENT No.- 12/2021**

The Public Service Commission, West Bengal will hold the West Bengal Audit and Accounts Service Recruitment Examination, 2021 on the results of which recruitment will be made to the posts in the West Bengal Audit and Accounts Service. The rules of the examination and other particulars are stated in the following paragraphs. A candidate should verify from these rules whether he/she is eligible for admission to the examination. The conditions prescribed cannot be relaxed.

The West Bengal Audit and Accounts Service Recruitment Examination will be held in two successive stages, viz., (i) Preliminary Examination (Objective Multiple Choice Question) and (ii) Main Examination (Conventional Type) followed by Personality Test. Candidates selected on the results of the Preliminary Examination will be allowed admission to the Main Examination and those selected on the basis of results of the Main Examination will be called to appear at the Personality Test.

The Preliminary Examination will be held in Kolkata and Darjeeling centres in the month of **May '2022** or thereabout. **Only candidates of Kalimpong district and three hill sub-divisions of Darjeeling district, namely Darjeeling Sadar, Mirik and Kurseong will be allowed to appear at Darjeeling centre.** The Main Examination will be held in **Kolkata only**. **The schedule for the Main Examination will be announced later.** The Personality Test will be held thereafter in the office of the Public Service Commission, West Bengal, in Kolkata.

<b>NAME OF THE EXAMINATION</b>	WEST BENGAL AUDIT AND ACCOUNTS SERVICE RECRUITMENT EXAMINATION, 2021
<b>SERVICE/ CADRE</b>	WEST BENGAL AUDIT AND ACCOUNTS SERVICE
<b>DEPARTMENT</b>	FINANCE DEPARTMENT, GOVERNMENT OF W. B.
<b>DIRECTORATE</b>	<b>N.A.</b>
<b>PAY SCALE:</b>	Level 16, Rs. 56,100-1,44,300 as per WBS ( ROPA) Rules, 2019
<b>VACANCIES</b>	<b>36 [Fresh vacancies – 29 &amp; Backlog vacancies – 07]</b>
<b>RESERVATION</b>	<b>Fresh vacancies : 29 [Unreserved – 16, SC – 06, ST – 02, OBC (A) [non-creamy layer] – 03, OBC(B) [non-creamy layer] – 02]</b> <b>Backlog vacancies: 07 [ Deaf and hard of hearing(DHH) – 05, Autism/Intectual Disability/Specific Learning Disability/Mental Illness/Multiple Disabilities – 02]</b> <b>N.B. : 1. Having regard to the nature of jobs of officers of the W.B.A &amp; A.S., the Governor, in exercise of the powers conferred under section – 33 of the Persons with Disabilities (Equal Opportunities, Protection of Rights &amp; Full Participation) Act, 1995 has been pleased to exempt Finance Department from making reservation of posts in the cadre of the W.B.A. &amp; A.S. for persons suffering from blindness or low vision [vide Finance (Audit) Department Notification No.2768-F dated 06.04.2006].</b> <b>2. The benefits of reservation of vacancies are admissible to: S.C./S.T./B.C (Non Creamy Layer) candidates of West Bengal only. BC candidates should renew/revalidate their BC certificate in due time. The S.C./S.T./B.C. candidates of other States shall be treated as general candidates.</b>
<b>ESSENTIAL QUALIFICATIONS:</b>	A candidate must have the following qualifications and Candidates must meet such qualifying criteria by the closing date of submission of application. <b>Bachelor's degree in Commerce from a recognized University or must be a Member of the "Institute of Chartered Accountants of India" or must be a Member of the "Institute of Cost Accountants of India" or MBA/PGDM (FINANCE) or equivalent post graduation degree in Finance under 2 (Two) years full time regular course approved by All India Council for Technical Education.</b>
<b>AGE</b>	Not more than 36 years as on 01.01.2021 (i.e. born not earlier than 2 <sup>nd</sup> January, 1985).
<b>CONCESSION IN AGE</b>	The upper age limit is relaxable by 5 years for S.C. & S.T. candidates and by 3 years for B.C. [non-creamy layer] candidates. In the case of Persons with Disabilities (PWD), the upper age limit is relaxable upto 45 years. <u>No relaxation is applicable to S.C./S.T./B.C. candidates of other States as they shall be treated as general candidates.</u> <b>Note : Date of birth as recorded only in the Madhyamik or equivalent certificate will be accepted.</b> <b>The age limits apply to all candidates whether in Government Service or not.</b>

<b>RULES REGARDING PWD CANDIDATES</b>	Candidates having Benchmark disabilities with limitation in writing including that of speed may be allowed the help of Scribe, if required. The Commission, however, will not provide scribe for the candidates. Scribe will have to be arranged by candidates themselves. The Scribe should possess educational qualification one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe should submit details of the scribe as per proforma supplied by the Commission at the time of examination. In case of category of persons with benchmark disabilities, the provisions of scribe can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Medical Superintendent of a Government health care institution as per proforma at APPENDIX-I (available at the end of this advertisement). The facility of Scribe would be allowed to any person with benchmark disability as defined u/s. 2(r) of the RPwD Act, 2016 and has limitation in writing including that of speed. In case persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected – BA) and cerebral palsy, the facility of scribe shall be given, if so desired by the person. Engagement of scribe shall not be accepted after submission of the application (i.e. after closing date for “Edit Window”).						
<b>COMPENSATORY TIME</b>	CANDIDATES WITH BENCHMARK DISABILITIES HAVING WRITING EXTREMITY WILL BE ALLOWED COMPENSATORY TIME OF 20 MINUTES PER HOUR.						
<b>MODE OF APPLICATION</b>	Applications can be submitted in online mode only. <b>HOWEVER SUBMISSION OF MORE THAN ONE APPLICATION BY THE SAME CANDIDATE IS STRICTLY FORBIDDEN AND SUCH APPLICATIONS ARE LIABLE TO CANCELLATION.</b>						
<b>OTHER REQUIREMENTS</b>	(i) A citizenship of India or such a person of other nationality as declared eligible by Govt. of India. (ii) Ability to read, write and speak in Bengali ( <b>not required for those candidates whose mother tongue is Nepali</b> ) – vide Finance Department’s Notification No.1243-F(P) dated 02.03.2016.						
<b>FEE</b>	<p>Rs. 210/- (Rupees two hundred ten) only</p> <p style="text-align: center;"><u>Candidates may in addition have to bear the following charges:</u></p> <table border="1" data-bbox="464 1328 1493 1518"> <tr> <td data-bbox="464 1328 815 1406">For online payment through debit/credit cards:</td> <td data-bbox="815 1328 1493 1406">Convenience fee @ 1% of the examination fee subject to a minimum of Rs. 5/- (Rupees Five) only plus 18% G.S.T. on such convenience fee.</td> </tr> <tr> <td data-bbox="464 1406 815 1462">For online payment using net banking facility:</td> <td data-bbox="815 1406 1493 1462">Convenience fee of Rs. 5/- (Rupees Five) only plus 18% G.S.T. on such convenience fee.</td> </tr> <tr> <td data-bbox="464 1462 815 1518">For offline payment through Bank Counter:</td> <td data-bbox="815 1462 1493 1518">Service Charge of Rs. 20/- (Rupees Twenty) only.</td> </tr> </table> <p><u>SC/ST candidates of West Bengal and Persons with disabilities (PWD) having physical disability of 40% and above are not required to pay any fee.</u> BC candidates of West Bengal are, however, required to pay usual fee as aforesaid. NO EXEMPTION OF FEE IS AVAILABLE TO SC/ST/BC CANDIDATES OF OTHER STATES. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.</p>	For online payment through debit/credit cards:	Convenience fee @ 1% of the examination fee subject to a minimum of Rs. 5/- (Rupees Five) only plus 18% G.S.T. on such convenience fee.	For online payment using net banking facility:	Convenience fee of Rs. 5/- (Rupees Five) only plus 18% G.S.T. on such convenience fee.	For offline payment through Bank Counter:	Service Charge of Rs. 20/- (Rupees Twenty) only.
For online payment through debit/credit cards:	Convenience fee @ 1% of the examination fee subject to a minimum of Rs. 5/- (Rupees Five) only plus 18% G.S.T. on such convenience fee.						
For online payment using net banking facility:	Convenience fee of Rs. 5/- (Rupees Five) only plus 18% G.S.T. on such convenience fee.						
For offline payment through Bank Counter:	Service Charge of Rs. 20/- (Rupees Twenty) only.						

<p><b>PARTICULARS AND CERTIFICATES REQUIRED</b></p>	<p>(a) A candidate claiming to be S.C., S.T., B.C. (Non Creamy Layer) or Persons with Disabilities (40% and above) must have a certificate in support of his / her claim obtained on or before the closing date of receipt of application from a competent authority of West Bengal as specified below :</p> <p><b><u>For S.C., S.T. &amp; B.C. [non-creamy layer] Candidates :-</u></b></p> <p>i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and</p> <p>ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as may be authorized by the District Magistrate, South 24-Parganas, in this behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.</p> <p><u>[vide the W.B.S.Cs. &amp; S.Ts. (Identification) Act, 1994 and S.Cs. &amp; S.Ts. Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order No.6320-BCH/MR-84/10, dated 24.09.2010 and No.2420-BCW/MR-61/2012 (Pt.), dated 12.07.2013]</u> and recent amendment thereto (if any).</p> <p>b) <b>B.C. CANDIDATES SHOULD SUBMIT RENEWED /REVALIDATED CERTIFICATES REGARDING NON-CREAMY LAYER STATUS AT THE TIME OF APPOINTMENT AS PER EXISTING GOVT. RULES.</b></p> <p><b><u>For Persons with Disabilities (PWD) :-</u></b></p> <p>A Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-divisional Hospitals.</p> <p><u>[vide West Bengal Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]</u></p> <p>(b) The Public Service Commission may require such further proof or particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility</p>
<p><b>PENALTY</b></p>	<p>a) <b>Penalty for disclosure of identity shall be imposed as per the rules of the Commission.</b></p> <p>b) There shall be negative marking for each wrong answer to multiple choice questions (MCQ Type).</p>
<p><b>LANGUAGE OF THE EXAMINATION</b></p>	<p>Answer in all the papers, compulsory and optional, except the language paper may be written either in English or in Bengali ( unless otherwise directed in these rules or in the question papers).</p> <p><b>NOTE :</b> Candidate shall write their answers to all the questions in only one and the same language in any particular paper.</p>
<p><b>CAUTION</b></p>	<p>i. The candidates must abide by the instructions as may be given by Supervisors / Invigilators of the Examination. If the candidate fails to do so or indulges in disorderly or improper conduct, he / she will render himself / herself liable to expulsion from the Examination Hall and / or such other punishment as the Commission may deem fit to impose.</p> <p>ii. A candidate who has been reported against by the Supervisor of the Examination Centre for violating any of the instructions will be punished with cancellation of candidature and also debarment from future examinations and selections as may be decided by the Commission according to the circumstances of the case.</p> <p>iii. If at any stage even after issue of the letter of appointment, a candidate is found ineligible in terms of advertisement his / her candidature will be cancelled without further reference to him / her.</p> <p>iv. The conditions prescribed cannot be relaxed in any case other than those mentioned in this "<b>Advertisement</b>".</p> <p>v. A candidate should note that his / her admission to the examination will be deemed provisional subject to determination of his / her eligibility in all respects. If at any</p>

	<p>stage after issue of the admit card a candidate is found ineligible for admission for this examination, his / her candidature will be cancelled without further reference to him / her. No candidate shall be allowed to take the examination unless he / she holds an admit card.</p> <p>vi. <u>The Public Service Commission, West Bengal shall have the discretion to fix qualifying marks in any or all the papers of the main examination for all categories of vacancies. If a candidate fails to secure qualifying marks in any paper/subject the marks in that paper/subject will not be considered in calculating his/her aggregate. There shall be no separate qualifying marks for Personality Test. Final Merit List shall be prepared on the basis of aggregate marks obtained by the candidates in Main Examination and Personality Test.</u></p> <p>vii. <u>Candidates are not allowed to carry mobile phones or any other gadget of communication inside the examination halls. This instruction must be strictly enforced.</u></p> <p>viii. <u>There will be arrangements for frisking of the candidates at entry points of venues .</u></p> <p>ix. <u>Candidates allotted in a particular venue will in no case be admitted to a venue other than that indicated in the admit card issued by the Commission.</u></p> <p>x. <u>PERSONS WITH BENCHMARK DISABILITIES ARE ADVISED TO BRING A CERTIFICATE FROM THE COMPETENT AUTHORITY IN THIS REGARD AND PRODUCE THE SAME IN THE EXAMINATION HALL ON DEMAND FOR VERIFICATION.</u></p>
--	--

<b>MEDICAL EXAMINATION</b>	Candidates who will be selected for appointment will be required to appear before a Medical Board for certificates of their fitness for Government service in the form prescribed for the purpose.
<b>CANVASSING</b>	Any attempt on the part of a candidate to enlist support for his / her application through persons, officials of Government, or agencies will disqualify him / her for appointment. Spontaneous recommendations from persons interested in the candidates, or otherwise known to them, will be disregarded and will render the candidates ineligible.
<b>RESULTS OF THE EXAMINATION</b>	The names of the candidates called to Personality Test and those recommended for appointment will be published provisionally subject to determination of eligibility of the candidates in all respects and verification of original certificates etc. If at any stage of such verification, any candidate is found ineligible, his / her candidature / allotment will be cancelled.

Commencement of submission of online application : **The 7<sup>th</sup> February,2022**  
Closing date for submission of online application : **The 27<sup>th</sup> February,2022 (upto 12-00 midnight)**  
Closing date for submission of fees through online : **The 27<sup>th</sup> February,2022 (upto 12-00 midnight)**  
Edit window will remain open : **From 8<sup>th</sup> March,2022 to 14<sup>th</sup> March,2022 (upto 12-00 midnight)**  
Closing date for submission of fees through offline : **The 28<sup>th</sup> February,2022**

**\* However, the Challan must be generated by the 27<sup>th</sup> February,2022 positively.**

### **IMPORTANT INSTRUCTION REGARDING EDIT WINDOW**

1. The applicants would be allowed to edit some of the fields other than those used for enrollment.
2. The Edit Window may be accessed by the applicants by logging into their individual accounts at **<https://wbpsc.gov.in>**
3. All applicants are advised to verify the details provided in the online application very carefully and applicants who have not filled in the forms personally are particularly advised to obtain a printout of the form to identify the discrepancies, if any.
4. Applicants willing to change their address may first change the same in the Profile Section and then use the Edit option.
5. The Edit option can be availed only **once** during the aforesaid period.
6. No request for any change would be entertained after the above mentioned period.

**For further details and assistance the candidates may contact the following numbers on any working day from 11-00 a.m. to 4-00 p.m.**

**(033) 2262-4181 [Related to Offline Payment]**

**(033) 4003-5104 [Related to Online Payment]**

**(033) 2419-8185 [For general information]**

**CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN EXAMINEE TO WRITE**

This is to certify that, I have examined Mr/Ms/Mrs \_\_\_\_\_ (name of the candidate with disability), a person with \_\_\_\_\_ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o \_\_\_\_\_, a resident of \_\_\_\_\_ (Village/District/State) and to state that he/she has physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Medical Superintendent of a Government health care institution

Name & Designation.

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

**Note:**

Certificate should be given by a specialist of the relevant stream/disability

(e.g. Visual impairment-Ophthalmologist, Locomotor disability – Orthopaedic specialist/PMR).