

F. No. W-11041/39/2021-JJM-II
Government of India
Ministry of Jal Shakti
Department of Drinking Water & Sanitation



4th Floor, Antyodaya Bhawan
CGO Complex, New Delhi-110 003
Dated: 18th February, 2023

Vacancy circular

Dr. Syama Prasad Mookerjee National Institute of Water & Sanitation (SPM-NIWAS) [erstwhile National Centre for Drinking Water, Sanitation & Quality] is an autonomous institution, registered as a society under the aegis of Department of Drinking Water & Sanitation, Ministry of Jal Shakti, Government of India and situated at Joka, Diamond Harbour Road, Kolkata, West Bengal. It is an apex institute in the field of drinking water quality & sanitation.

Applications are invited from Indian citizens for filling up of 1(one) post of the Director & Head of Institute (**un-reserved**) on **deputation** (including short term contract) basis in the SPM-NIWAS, as per details given below:

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|-------------------------------------|---|
| i.) Name of post: | Director & Head of Institute |
| ii.) Classification of post: | Group - A |
| iii.) Scale of pay: | Level-14-in the pay matrix Rs. 1,44,200-2,18,200 (Pre-revised Grade Pay Rs. 10,000/-) |

2. Educational and other qualifications:

- i.) B.Tech. (Civil or Chemical) with M. Tech with specialization in Environmental Engineering from recognised University/ Institution.

OR

M.Sc. (Chemistry or Environmental Science) with Ph.D. in Chemistry or Environmental Science

- ii.) Publications of papers/ policy documents/ special reports, three (3) at national level and one (1) at international level; or six (6) at national level on drinking water quality.
- iii.) Knowledge of GIS, RS and HGM maps and sound working knowledge on computer.

3. Minimum Experience:

25 years of regular service in relevant field out of which – five (5) years in the pre-revised Pay scale PB-4 with Grade Pay Rs. 8,900/- or equivalent IDA scale in Central/ State/ Union Territories Govt./ Universities/ recognised research Institution/ PSUs/ Semi Govt./ autonomous organisation

OR

seven (7) years in the pre-revised pay scale PB-4 with Grade Pay Rs. 8,700/- or equivalent IDA scale in Central/ State Government/ UT Administration/ Universities/ recognised Research Institution / PSUs/ Semi Govt./ autonomous organisation.

4. Age limit:

Applicant must not exceed 58 years of age on the closing date of receipt of application Incumbent shall hold office for such period not exceeding 05 years and not beyond 60 years of age whichever is earlier and will further subject to Terms and conditions issued by DoPT in r/o Deputation.

Note: The reference date for determining the age for eligibility shall be the closing date for receipt of application.

5. Screening and selection process:

The screening and selection process shall be as decided by Selection Committee so constituted by the SPM-NIWAS and mentioned in RRs. If considered necessary, the screening process may include interview.

6. Duties

The Director & Head of the Institute is responsible for overall administration of the affairs and the funds of the Institute. As the Head of the Institute he is to undertake activities to further its role as the apex institution in the country in drinking water quality & sanitation sector. This includes working with the State Public Health Engineering Departments/ Water & Sanitation Departments, establishing collaboration with other reputed institutions, conducting training and academic programmes and undertaking research and innovation.

General

- i.) The Department reserves the right to cancel the recruitment without assigning any reason.
- ii.) The vacancy for the post of Director is un-reserved.
- iii.) The relevant Recruitment Rules are available in the website: <https://jalshakti-ddws.gov.in> at the link Recruitment of Director SPM-NIWAS. The candidates are advised to refer the same before filling the application form.
- iv.) The applicants are advised to visit the department's website www.jalshakti-ddws.gov.in regularly. Any addendum/ corrigendum or any update regarding the recruitment process shall be posted only on the department's website.
- v.) Candidates are advised in their own interest to submit application much before the closing date and not to wait till the last date.
- vi.) The consideration of qualifications as equivalent to qualification and experience stated above shall be at the discretion of the Selection Committee. If the number of applications received in response to advertisement is large, the selection committee may restrict the number of candidates to be called for interview to a reasonable limit through a shortlisting process based on a well-defined criterion. No correspondence will be entertained from candidates who are not called for interview / selected for appointment. Canvassing in any form will result in disqualification of candidature.
- vii.) No TA/ DA will be paid for interview, if conducted.
- viii.) The selected candidates are liable to serve anywhere in India and outside as per the requirement of the Institute/ Govt of India.

How to apply:

- a.) Eligible candidates are required to fill and submit the application along with the requisite documents as per the prescribed format at Annex-I and Annex-II. The application should be sent in an envelope superscribing the post 'Director, Dr. Syama Prasad Mookerjee National Institute of Water & Sanitation' to the **Under Secretary, Department of Drinking Water & Sanitation, 4th Floor, Antodaya Bhawan, CGO Complex, Lodhi Road, New Delhi – 110 003** before the closing date of application. The same may also be mailed at [vikas.sri@nic.in/](mailto:vikas.sri@nic.in) jha.sumit@gov.in.
- b.) The applications are to be submitted **by 20.03.2023**. The candidates will also be required to send self- attested copies of relevant educational certificates, publications, and other documents to support their claim for the post. Candidates will have to produce the original certificates as and when required.
- c.) Note: Experience/ employment certificates for work/ research work must clearly indicate the date of joining/ relieving of the post held.
- d.) Candidates working in Central/ State Government/ UT Administration/ Universities/ Recognised Research Institution / PSUs/ Semi Govt./ autonomous organisation should send Certificate from the competent authority of the organization they are serving, in the format specified at Annex-II. It is the responsibility of such candidates to ensure that they obtain NOC from their Department/organization within the time.
- e.) Incomplete application/ non-submission of requisite documents shall be liable for rejection.
- f.) An applicant must submit only one application. Multiple applications will be liable for rejection.
- g.) For any query related to:
 details of the post (Non-technical): contact at 011 – 2436 3515
 submission of form (technical) : contact at 011- 2436 2610
