



**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE BLOCK DEVELOPMENT OFFICER  
NALHATI-II DEVELOPMENT BLOCK  
LOHAPUR, BIRBHUM  
E-mail- bdonalhati2@gmail.com**

**Recruitment Notice**

In pursuance of memorandum issued by the Project Director, CMDMP vide memo no. 303(21)/ES(CMDMP)/Estt-05/2013 Dt. 19.05.2014. Application in plain papers with full Bio-Data are hereby invited from the eligible candidates for purely temporary post on contractual basis under Mid Day-Meal Programme of Nalhati-II Block Office Establishment.

The details of the post as below :-

Name of the post : Data Entry Operator (Mid Day-Meal)  
Number of Post : 01 (one) (Gen), (SC,ST,OBC age relaxation as per Govt. Rules).  
Age limit : 21 yrs to 40 yrs.  
Honorarium : 13000/- (Thirteen thousand) per month.  
Required Qualification : Graduation in any Branch with certificate in Computer Application.

Period of contract: One year (Renew may be made after satisfactory service).

Intending candidates of Birbhum District may apply in plain paper with filled Bio-Data, relevant document of age proof, qualification and residence to the office of the Block Development Officer, Nalhati-II Development Block, Lohapur Birbhum by hand or post by 5.00 PM. within 26<sup>th</sup> April.2023. Mode of selection will be decided by the selection committee on the total number of valid applications received.

Communication to the candidates will be made via email address and mobile number.

  
Block Development Officer  
Nalhati-II Development Block  
Lohapur, Birbhum

Memo No: 792(4)/Nal-II

Dated 13 /04/2023

Copy forwarded for necessary action to :-

- 01) The District Magistrate, Birbhum
- 02) The Additional District Magistrate, (Dev.), Birbhum
- 03) The Sub-Divisional Officer (Rampurhat), Birbhum
- 04) The Officer-In-Charge, Mid-Day Meal Section, Suri, Birbhum
- 05) The DIO, NIC, Birbhum with a request to upload the notice in the District web portal.

  
Block Development Officer  
Nalhati-II Development Block  
Lohapur, Birbhum

Memo No. 792(4)/1(13)/Nal-II

Dated. /04/2023

Copy forwarded with a request to make arrangement for wide publicity.

- 1) The ADA, Nalhati-II, Birbhum
- 2) The Block Medical Officer of Health, Nalhati-II, Birbhum
- 3) The BL & LRO, Nalhati-II, Birbhum
- 4) The SI of Schools, Nalhati East Circle, Nalhati-II, Birbhum
- 5) The Jt. Block Development Officer, Nalhati-II, Birbhum
- 6-11) The Prodan (All) under Nalhati-II Dev. Block
- 12) The Accountant-Cum-Head Clerk, Nalhati-II Dev. Block
- 13) The Office Notice Board.

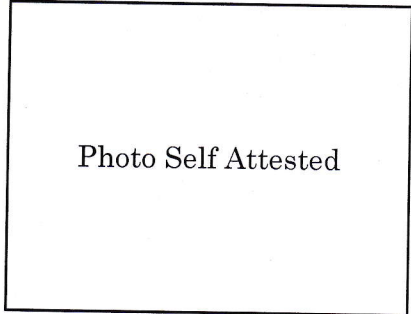
  
Block Development Officer  
Nalhati-II Development Block  
Lohapur, Birbhum

## APPLICATION FOR THE POST OF DATA ENTRY OPERATOR CMDMP

In pursuance of your advertise no..... Dated ..... For engagement of DATA Entry Operator, CMDMP on purely contractual basis, I beg to offer myself as a candidate for the same.

My Bio data in the prescribed format are given below. Kindly accept my application and oblige.

### Application format



- 1 Name of the candidate  
(In Block Letter)
- 2 Father's/Husband's Name
- 3 Gender
- 4 Residential address  
Vill/Town  
  
P.O.  
  
District  
  
PS  
  
PIN
- 5 Date of Birth
- 6 Educational qualification
- 7 Computer qualification
- 8 Category (Gen/SC/ST/OBC)
- 9 E-mail ID(Active/Valid)
- 10 Alternative email ID  
(Active/Valid)
- 11 Mobile No.

Dated

Signature of the Candidate

- Enclo: 1) Copy of Age proof and Educational qualification  
2) Copy of Computer qualification  
3) Copy of Caste Certificate  
4) Others