



Office of the District Welfare Officer,
Backward Classes Welfare, Cooch Behar

Email: bcwcb@gmail.com

Phone & Fax: 03582 - 291843

No.: 1024/BCW/CB

Dated: 12.05.2023

NOTICE

Backward Classes Welfare Department, Cooch Behar under Government of West Bengal, inviting applications in proper format for contractual engagement to the post of Additional Inspector, BCW&TD in respect of the following places from the retired Government Employees *i.e.* **Inspector/ Extension Officer/Head Clerk/UDC** maximum age 64 yrs. (as on 01.05.2023) as per the terms and conditions detailed below:-


Designation	No. of Posts & Place of Engagement		Remuneration	Responsibilities
	Place of Engagement	No.		
ADDITIONAL INSPECTOR	SDO,Dinhata	01	@Rs.12,000/- per month (Consolidated)	Performing all kind of Departmental work under BCW & TD Dept. (Issuance of Caste Certificate, Pension Schemes implementation of different scholarships & stipends, Monitoring Hostels etc.)
	SDO,Tufanganj	01		
	BDO,Tufanganj-I	01		
	BDO,Tufanganj-II	01		
	BDO,Cooch Behar-I	01		
	Dwo,bcw,Cooch Behar	01		
	TOTAL NUMBER OF POSTS	06		

The intending applicants are requested to attach self-attested copies of the following documents for verification:

1. Education qualification.
2. Previous work experience.
3. Photo Identification Document Issued by any Govt. Authority (e.g.- PAN Card, EPIC etc.)
4. Copy of the PPO.
5. Needed Basic Computer Knowledge.

Terms & Conditions:

1. Age should be less than 64 yrs. as on 01.05.2023.
2. Remuneration will be given @Rs.12,000/- per month (Consolidated).
3. The application is liable to be rejected if any of the compulsory enclosures are not attached or any column of the application is left blank.
4. Interested eligible candidates will have to send their application in the prescribed format addressed to the office of the undersigned by post or courier or may be dropped in the box lying at the office of the District Welfare Officer, Backward Classes Welfare, Ground floor of Kalyan Bhawan, Cooch Behar within 25.05.2023 up-to 5.00 p.m.
5. Application/advance application will not be accepted through e-mail or fax.
6. Last date of application 25.05.2023 up-to 5.00 p.m. after which no application will be entertained.
7. Method of recruitment will be done by Personality Test, which will be intimated immediately after scrutiny of application.
8. No TA / DA will be provided for appearing in the interview.
9. Recruitment is to be made purely on temporary basis.
10. The candidate can mention their 1st & 2nd choice of posting. However, the decision of the Selection Committee will be treated as final for the selection of candidates and their place of posting.


District Welfare Officer,
Backward Classes Welfare, Cooch Behar


Contd. in next page.

No.: 1024/1(16)/BCW/CB

Dated: 12.05.2023

Copy forwarded for information to:

1. The Principal Secretary to the Government of West Bengal, Backward Classes Welfare Department, Administrative Building of the S.D.O., Bidhannagar, 4th & 5th floor, DJ-4, Salt Lake City, Sector-II, Kolkata, PIN-700091.
2. The Commissioner, BCW & TD Directorate, 8, Lyons Range, Kolkata-700001
3. The District Magistrate, Cooch Behar.
4. The Additional District Magistrate (D), Cooch Behar.
5. The A.E.O., Cooch Behar Zilla Parishad, Cooch Behar.
6. The D.I.C.O., Cooch Behar with the request for wide publicity of the same.
- 7-8. The Chairman, Dinhata/Tufanganj Municipality.
- 9-10. The Sub-Divisional Officer, Dinhata/Tufanganj Sub-Division, Cooch Behar.
- 11-13. The Block Development Officer, Tufanganj-I/Tufanganj-II/Cooch Behar-I Development Block, Cooch Behar.
14. The D.I.O., N.I.C., Cooch Behar, with the request to kindly upload the advertisement on the official website of Cooch Behar *i.e.* www.coochbehar.nic.in.
15. C.A. to the District Magistrate, Cooch Behar, with the request to display the notice on the notice board of the office of the District Magistrate, Cooch Behar.
16. Notice Board of the office of the District Welfare Officer, BCW, Cooch Behar.


District Welfare Officer,
Backward Classes Welfare, Cooch Behar

FORMAT OF APPLICATION

To
The District Welfare Officer,
Backward Classes Welfare, Cooch Behar.

(Space for self
attested
passport size
photograph)

Application for Contractual engagement for the post of Additional Inspector in B.C.W. Department, Cooch Behar

1. Name of the Candidate (in block letter) :
2. Father's name / Husband's name :
3. Date of Birth :
4. Age as on 01.05.2023 (DD/MM/YY) :
5. Sex :
6. Present postal address :
7. Permanent address :
8. Contact Nos.
 - (i) Mobile No.* :
 - (ii) Land Line No. :
 - (iii) E-mail :
9. Nationality :
10. Educational Qualification:

Sl. No.	Name of the Examination	Name of the Institute from which exam. Passed	Name of Board / Council / University	Year of passing	(%) of Marks obtained	Grade / Division

11. Other qualification, if any :
12. 1st & 2nd Choice of posting : i) ii)

12. Working Experience:

Sl. No.	Name of the office / organization with address	Post held	Period of work		Total Emoluments (Mentioning Pay, Grade Pay, DA, HRA, MA etc.) Last drawn
			From	To	

13. List of enclosures:
 - (i)
 - (ii)
 - (iii)

DECLARATION

I do hereby declare that the statements furnished above are true to the best of my knowledge and belief and my candidature is liable to be rejected if any of the particulars above is found to be incorrect. I also declare that I shall obey the decision of the selection committee regarding the selection of the candidates and their place of posting.

Place :

Date :

.....
(Full signature of the applicant)