

# Office of the Local Library Authority, Purulia

District Library Campus, B. T. Sarkar Road, Purulia

P.O. & Dist.-Purulia, Pin 723101

Memo No. 126/DLOP

Date :- 29/05/2023

## RECRUITMENT NOTICE

Online Applications are invited from eligible candidates for direct recruitment to the post of Librarian in Sponsored Public Library having the status of Rural Library in Purulia district under the Local Library Authority, Purulia District.

<b>Name of the post</b>	Librarian in Sponsored Public Library having the status of Rural Library
<b>Pay</b>	Level 6 (Rs.22,700/-- Rs 58,500/-) in the pay matrix of WB ROPA Rules 2019 plus usual Allowances as admissible under the rules.
<b>Number of Post to be filled up</b>	Total 30 [UR:- 7; UR(EC) :- 4; UR(MSP) :- 1; UR(PWD) :- 1; SC :- 5; SC(EC) :-2; ST :-1; ST(EC) :-1; OBC-A:- 4; OBC-B:- 2; EWS:- 1; EWS(EC):- 1]
<b>Reservation</b>	Seats will be reserved as per extant Government Acts/Rules.
<b>Essential Qualifications</b>	<p>a) Must have passed Higher Secondary Examination or its equivalent &amp; possessing a pass Certificate in Library and Information Science from any of the following Institutions :-</p> <ol style="list-style-type: none"><li>Training Centre attached to the Bengal Library Association.</li><li>Training Centre attached to the District Library, Ramkrishna Mission Boys' Home, Rahara</li><li>Training Centre attached to Janata Colleges at Kalimpong &amp; Banipur</li><li>Any other training Centre recognized by the Government of West Bengal.</li></ol> <p>b) Candidates with Bachelors' Degree in Library &amp; Information Science or equivalent are also eligible to apply.</p> <p>c) Basic knowledge in Computer Application.</p> <p>d) Knowledge in Bengali.</p>
<b>Desirable Qualifications</b>	Service completed satisfactorily as a full-time paid employee in a Library
<b>Age</b>	Should not be less than 18 years and more than 40 years as on 01/01/2023. Upper age-limit shall be relaxable in respect of candidates in the reserved category as per the extant rules of the Government.
<b>Selection Procedure</b>	Written Examination, Computer Test & Interview

**N.B. :** UR:- Unreserved, SC:- Scheduled Caste, ST:- Scheduled Tribe, OBC:- Other Backward Classes, EC:- Exempted Category, PWD:- Persons With Disabilities, MSP:- Meritorious Sports Person, EWS:- Economically Weaker Section.

## SCHEME OF SELECTION PROCEDURE

### Total:- 100 Marks

**A. Written Examination :- 50 Marks**(Questions on Arithmetic, General Knowledge, English etc of 8th Standard and on Library and Information Sciences on minimum qualification level)

**B. Academic & Professional Results :- 20 Marks**

**C. Computer Test :- 10 Marks**

**D. Interview :- 15 Marks**

**E. Experience :- 05 Marks**(Only for the service completed satisfactorily as on the date of the interview as full-time paid employee in a Library)

## GENERAL TERMS & CONDITIONS

- 1) Applications are to be submitted in online mode only in the given format in the website <https://purulia.gov.in> or <https://purulia.nic.in>. Starting Date for submission of online applications is 30/05/2023.
- 2) Last date of Submission of online application is 15/06/2023 till 11.59 P.M. Applications received after the last date will not be entertained. No application will be accepted in any physical form or by any other means.
- 3) The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government in the Department of Mass Education Extension & Library Services.
- 4) All academic and professional qualifications must have been obtained from Board/ Council/ Universities/ Institutions, duly recognized by competent authority.
- 5) In case where no Division / Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence, if required.
- 6) The benefits of upper age concession up to 5 years are admissible only to S.C. and S.T. candidates of West Bengal and up to 3 years to O.B.C. (category 'A' & 'B') (non-creamy layer) candidates of West Bengal. S.C., S.T. and O.B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available up to the age of 45 years for Persons with Disabilities.
- 7) A candidate claiming to be S.C., S.T., O.B.C. (Non-creamy layer), EWS and Person With Disabilities (40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal obtained within the closing date of receipt of application and no claims in this regard will be entertained afterwards.
- 8) O.B.C. (Non-Creamy Layer) candidates must submit their renewed/revalidated O.B.C. (Non-Creamy Layer) certificate prior to interview and at the time of appointment.
- 9) Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of authenticity of the certificate by the issuing authority. Therefore, a valid EWS certificate will be the one which has been issued by the competent authority, on or before the last date of submission of online application. Candidates who fail to produce valid EWS certificate will not be considered as EWS candidate. However, they will be treated as UR candidate. The EWS candidate must ensure that they have a valid EWS certificate on or before the last date of submission of application.
- 10) Meritorious Sports Person (MSP) in the area of International Competition, National Competition, Inter-University Tournament and National Sports/Games for School Education in the following list of Sports:-  
**(i) Athletics (including Track and Field events), (ii) Badminton, (iii) Basket Ball, (iv) Cricket, (v) Football, (vi) Hockey, (vii) Swimming, (viii) Table Tennis, (ix) Volley Ball, (x) Tennis, (xi) Weightlifting, (xii) Wrestling, (xiii) Boxing, (xiv) Cycling, (xv) Gymnastics, (xvi) Judo, (xvii) Rifle Shooting, (xviii) Kabaddi and (xix) KhoKho. - vide Govt. of West Bengal, Labour Department Notification No. 49-EMP/1M-25/98 dated 1st March, 2011.**

A candidate claiming to be Meritorious Sportsperson must have a certificate issued on or before closing date of submission of online application in support of his / her claim from a competent authority as specified below :

Area	Competent Authority
<b>International Competition</b>	<b>Secretary of the National Federation/National Association of the Sports concerned.</b>
<b>National Competition</b>	<b>Secretary of the State Association of the Sports concerned.</b>
<b>Inter-University Tournament</b>	<b>Dean/Director of Sports or other Officer in overall charge of Sports of the University concerned.</b>
<b>National Sports / Games for School Education</b>	<b>Director or Deputy Director in overall charge of Sports/Games for Schools in the Directorate of School Education, West Bengal.</b>

*No claim for being a member of a meritorious sportsperson will be entertained after submission of the application.*

- 11) Applications once submitted shall be treated as final. Request for any change in application form and claim for being a member of the SC/ST/OBC –A/B (Non-Creamy Layer)/EWS/MSP or a Person with Disability (PWD) after submission of the application shall not be entertained whatsoever.
- 12) Those who are in full-time employment with any Library must submit a “NO OBJECTION CERTIFICATE” from the employer at the time of verification of documents / at the time of interview.
- 13) Where experience of a number of years is prescribed, this would mean only experience gained as a full-time paid employee in a library within the closing date of receipt of applications.

[Certificate(s) from the Head(s) of the Organization(s) / Department(s) or Competent Authority for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and field of experience indicating basic pay and consolidated pay must be obtained. The certificate(s) should also mention the nature of duties performed / experience obtained in the post(s) with duration(s)]

- 14) Scanned copy of recently captured (within last 6 months) passport size colour photograph & Self attested scanned copies of all required certificates regarding educational qualifications, proof of age, other relevant experience certificates and other requisite documents must be uploaded along with application and furnished in original, as and when required by the Selection Committee. Minimum Scan Resolution must be from 100 to 150 dpi & Maximum file size must be within 200 kb. In the case of uploading of irrelevant or unclear scanned copies of the photograph and documents, the candidature will be cancelled by the Selection Committee.
- 15) Where the weightage for academic and professional results are concerned, it shall be on minimum qualification level only [i.e. HS or equivalent for academic qualifications and of Certificate Course in Library & Information Science or BLISc only (whichever having higher marks shall be counted for professional qualification)]
- 16) Candidates will be allowed to appear in the written test provisionally. Mere appearing in the Written Test is not the criteria for calling for Computer test / interview wherever applicable. It will be, subject to fulfilment of all eligibility criteria and verification of documents.
- 17) If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement, his/ her candidature will be cancelled without further reference to him/her whatsoever.
- 18) Candidates must fulfil all the above required qualifications within the closing date of submission of application.
- 19) No TA/DA will be paid for appearing in any Written Test / Computer Test / Interview for the post.
- 20) The terms and conditions of appointment shall be communicated in the form of "Offer of Appointment or Appointment letter" to the selected candidates. If the candidate does not accept the terms and conditions mentioned in the offer of appointment within the stipulated time, the offer shall be treated as withdrawn.
- 21) The ratio of the number of vacant posts to be filled and the number of candidates to be called for computer test does not exceed 1:7 & the ratio of the number of vacant posts to be filled and the number of candidates to be called for interview does not exceed 1:5.
- 22) Canvassing in any form will be a disqualification.
- 23) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the Appointing Authority reserves the right to modify / withdraw /cancel any communication made to the applicant.
- 24) All information regarding recruitment to the post will be available from time to time in the website <https://purulia.gov.in> or <https://purulia.nic.in> or at the Office of the District Library Officer, Purulia. Hence applicants are requested to follow this website regularly.
- 25) Any corrigendum / addendum etc or any other information related to the recruitment process shall be uploaded on the above mentioned website only. Hence candidates are advised to visit the website regularly.
- 26) The Admit cards of eligible candidates will be available for downloading from the above mentioned website at a later stage. No admit card will be sent by post or any other way. Hence candidates are requested to follow this website regularly.
- 27) For any query candidates may seek clarifications by mailing at [recruitmentllapurulia@gmail.com](mailto:recruitmentllapurulia@gmail.com) or may call at the Office of the District Library Officer, Purulia at phone no. 03252-225283 during official hours on all working days.

**Last Date of Online Application**  
**15/06/2023 till 11.59 P.M.**

**Apply through the website <https://purulia.gov.in>**  
**or <https://purulia.nic.in>**

**Place :- Purulia**  
**Date :- 29/05/2023**

**Sd/-**  
**District Magistrate, Purulia**  
**&**  
**Chairman, Local Library Authority, Purulia**