

Government of West Bengal
OFFICE OF THE DISTRICT MAGISTRATE, ALIPURDUAR
Alipurduar Court, PO-Alipurduar Court, Dist. Alipurduar, Pin-736122

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RECRUITMENT NOTICE

Advertisement No: 01/2023

In pursuance of Memo No. 383(23)/MEE/Seect., dated 17.03.2023 and No. 366/MEE/Seect., dated 15.03.2023, 20(23)/SS/MEELS/2023, dt. 15.05.2023 of the Department of Mass Education Extension & Library Services, Government of West Bengal, online applications are hereby invited from eligible candidates for direct recruitment to the post of Librarians of Government Sponsored Public Libraries having the status of Rural Libraries in Alipurduar district under control of the Local Library Authority, Alipurduar district.

Name of the Post	Librarians of Sponsored Public Libraries having status of Rural Libraries.						
Directorate	Directorate of Library Services, West Bengal.						
Department	Department of Mass Education Extension & Library Services, Government of West Bengal.						
Pay Scale	Pay Level-6, CELL-1(In the pay matrix Rs. 22,700 - 58,500/-) as per W.B. ROPA 2019+ Allowances as admissible.						
No. of Vacancies	06(Six)						
Reservation Status	UR	SC	ST	OBC-A	EWS (EC)	UR (EX-SERVICEMANGR-D)	TOTAL POST
	1	1	1	1	1	1	06
Essential Qualifications	<ol style="list-style-type: none">1) Must have passed Higher Secondary Examination or its equivalent.2) (i) Pass certificate in Library Sciences from any of the following Institutions:<ol style="list-style-type: none">a. Training Centre attached to the Bengal Library Association.b. Training Centre attached to the District Library, Ramkrishna Mission Boys' Home, Rahara.c. Training Centre attached to the Janata Colleges at Kalimpong and Banipur.d. Any other training Centre recognized by the Govt. of West Bengal for the purpose.(ii) Candidates with Bachelors' Degree in Library & Information Science or equivalent are also eligible to apply,3) Basic Knowledge of computer application.4) Knowledge of Bengali Language.						

Age limit	Age should not be less than 18 years and above 40 years on 01.01.2023. Upper age limit shall be relaxable in respect of candidates in the reserved category as per the extant rules of the Government.	
Total Marks Calculation	Written Exam	- 50 Marks (Ques. on Arithmetic, G.K, English etc. of 8 th Standard level and on Library and Information Sc. on min. qualification level)
	Academic and Professional Results	- 20Marks
	Computer Exam	- 10 Marks (Basic Computer test)
	Experience	- 05 Marks (One mark for every two years of service completed satisfactorily as on the date of interview as fulltime paid employee in a Library. The experience will be counted on the basis of certificates from past and present employer)
	Interview	- 15 Marks

NB: **UR:**Unreserved; **SC:**Scheduled Castes; **ST:** Scheduled Tribes; **OBC:** Other Backward Classes; **EC:** Exempted Category; **PWD:** Persons with Disabilities; **Ex-SM:** Ex-Serviceman; **MS:** Meritorious Sportsperson; **EWS:** Economically Weaker Section.

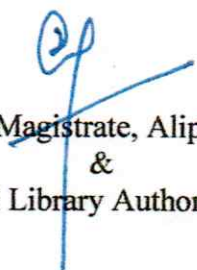
Candidates can submit the online application through the website (<https://alipurduar.gov.in>) between 31.05.2023 to 15.06.2023 (Till midnight 12:00). The relevant particulars like name of the posts, qualification, experience, age limit, salary & no. of vacancies etc for the post are stated below:

General Information and Instructions for Candidates:-

- 1) No Application fees will be required.
- 2) Application received after the last date will not be entertained.
- 3) A Recent Passport size coloured photograph and scanned signature of the candidate shall be uploaded with the application form.
- 4) All requisite certificates regarding educational qualifications, proof of age, other relevant experiences certificates and other requisite documents must be uploaded along with application and furnished in original as and when required by the Appointing Authority.
- 5) All academic and professional qualifications must have been obtained from Board/Council/Universities/Institutions, duly recognized by competent authority.
- 6) The benefits of upper age concession up to 5 years are admissible only to S.C. and S.T. candidates of West Bengal and up to 3 years to O.B.C.(category 'A' & 'B')(non creamy layer) candidates of West Bengal. S.C., S.T., and O.B.C. candidates of other States may apply for unreserved vacancies as general candidates. Such benefits are also available up to the age of 45 years for Persons with Disabilities.
- 7) A candidate claiming to be S.C., S.T., O.B.C. (non creamy layer) or persons with disabilities(40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal obtained within the closing date of receipt of application and no claims in this regard will be entertained afterwards.

- 8) O.B.C. (Non creamy Layer) candidates must submit their renewed / revalidated O.B.C. (Non Creamy Layer) certificate prior to interview and at the time of appointment.
- 9) A candidate claiming to be belonging to SC/ST/OBC/EC/PH/EWS must have a certificate of his/her claim, issued from a competent authority of the Government of West Bengal and will have to upload the same at the time of application.
- 10) A candidate claiming to be belonging to Ex-Serviceman/Sports person category must have a certificate of his/her claim; issued from a competent authority and the same will have to be uploaded at the time of application.
- 11) Any omission/suppression of information in the application shall lead to rejection of the application or candidature, at any stage of the recruitment process. The conditions so prescribed shall not be relaxed at any point of time.
- 12) The Selection Committee may require any further proof or particulars from the candidates, as it may consider necessary and may make further enquiries regarding eligibility.
- 13) Selection will be done on the basis of merit i.e. academic marks, professional marks, experience and an interview after scrutiny of the applications.
- 14) The eligible candidates will have to bring the following documents along with the interview call letter:
 - a. All original certificates of academic and professional examination results.
 - b. Certificates from the past and present employers in support of his/her experience as full time paid employee.
 - c. Original certificates in support of date of birth.
 - d. For reserved category candidate original certificate issued by the competent authority.
 - e. No-objection certificate from the present employer, if applicable.
- 15) The decision of the Selection Committee will be final and the Committee reserves the right to cancel any application without any further communication to the candidate at any stage of recruitment, if found otherwise disqualified.
- 16) The selected candidates will be in probation for two years from the date of initial appointment.
- 17) No TA/DA will be paid to the candidates for the selection test/Interview.
- 18) The list of eligible candidates called for the interview shall be published online at the website (<https://alipurduar.gov.in>).
- 19) The eligible candidates will have to download the call letters for the interview from the website given above.
- 20) No candidate will be allowed to attend to the interview if he/she fails to bring the downloaded copy of call letter, all original documents/certificates relating to filled up application form and self attested copies of all these certificates.

- 21) No request for change of date for interview shall be entertained.
- 22) If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement, his/her candidature will be cancelled without further reference to him/her.
- 23) Canvassing in any form will be a disqualification.
- 24) All information regarding recruitment to the post will be available from time to time in the website (<https://alipurduar.gov.in>).
- 25) In case of any guidance/information/clarification regarding their applications candidates may visit the Facilitation Counter i.e. Office of District Library Officer, Alipurduar on any working day (Monday to Friday, except holiday) during office hours(10.00 am to 5.30 pm).


District Magistrate, Alipurduar
&
Chairman, Local Library Authority, Alipurduar