



Government of West Bengal
Office of the District Magistrate & Collector
Paschim Medinipur District, Midnapore-721101
District Child Protection Unit (SW Section)

E-mail:dcpspmd@gmail.com

MEMO No.: 334 /DCPU/SW

DATE: 21 /07 /2023

NOTICE INVITING APPLICATIONS

Applications are invited in prescribed format attached herewith (Annexure-X) from the eligible candidates for engagement in different contractual posts of the Govt. run Child Care Institute (CCI) and Govt. run Specialized Adoption Agency (SAA) under **Mission Vatsalya Guideline** situated at Vidyasagar Balika Bhawan, Vill.-Gope, PO.- Vidyasagar University, PS.- Kotwali, Dist.- Paschim Medinipur, PIN.- 721102 which is 2.5 KM away from Medinipur Railway Station, Bus Terminus and Medinipur Collectorate. **The applicant should be resident of Paschim Medinipur district.**

| Sl. No. | Name of the Post | Gender Category for the post | Post | Age as on the date of advertisement | Educational qualification | Consolidated pay per month |
|---------|-------------------------------------------------------------------|------------------------------|------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 01 | Child Welfare Officer (CWO)/ Case Worker/ Probation Officer | F | 01 | 21-40 yrs. | Graduate preferably in B.A in Social Work/Sociology/Social Science or LLB from a recognized university. Experience of at least 2 years of working with Govt./NGO/Legal Matters preferably in the field of Women & Child Rights. Good understanding of Women & Child rights & protection issues. Weightage for work experience candidate. Proficiency in Computers | Rs. 23,170/- |
| 02 | House Mother (Residential) | F | 03 | 21-40 yrs. | H.S. or equivalent Other Preferred Qualification: At least 3 years' experience in child care programme/Institutions | Rs. 14,564/- |
| 03 | Cook | F | 02 | 18-40 yrs. | M.P. or equivalent (relaxed to class VIII passed for Home inmates only) Other Preferred Qualification: Experience in relevant field | Rs. 12,000/- |
| 04 | Helper-cum-Night Watchman (Erstwhile Helper) (Residential) | F | 02 | | | Rs. 12,000/- |
| 05 | Nurse of SAA (Residential) | F | 01 | 23-40 yrs. | M.P. or equivalent and successfully completed the course titled General Duty Assistant (Course Code HSSQ5101) or course listed in Home Health Aids (Course code Q5102) approved by Health Sector Skill Council with minimum 360 hours of duration. Candidate applying with the Diploma in Nursing/GNM will be given preference. At least 2 years' experience in the relevant field. | Rs. 12,000/- |

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Recruitment Process:

- Candidates have to submit their filled Application Form with self-attested copies of testimonials super scribing the envelope as **"Application for the post of _____ for Govt. run CCI/SAA under Mission Vatsalya, Paschim Medinipur"** and shall have to be dropped at the **drop box** at District Child Protection Unit (DCPU) under Social Welfare Section, Collectorate, PO.- Midnapore, Dist.- Paschim Medinipur, Pin.- 721101, West Bengal.
- The submitted application forms will be scrutinized. The eligible candidates will be received their admit card thereon. For more detailed information please contact **District Child Protection Unit (DCPU)** under Social Welfare Section, Collectorate, PO.- Midnapore, Dist.- Paschim Medinipur, Pin.- 721101.
- The working candidate who will qualify for the said posts will have to submit the **"No Objection Certificate"** from the present employer.

Details of compositions of examination (Syllabus):

- **For Sl. No. 1: Written test** (English, GK & Current Affairs, Arithmetic and Child Development & Welfare) of **80 marks** (multiple choice), **Computer test 10 marks** and **Viva-voce 10 marks** will be taken for Child Welfare Officer/Case Worker/Probation Officer.
- **For Sl. No. 2: Written test** (English, GK & Current Affairs, Arithmetic and Child Development & Welfare) of **80 marks** (multiple choice) and **Viva-voce 20 marks** will be taken for House Mother.
- **For Sl. No. 3, 4 & 5: Viva-voce test of 20 marks will be taken** for Cook, Helper & Nurse.

Last date of receipt of application along with other required documents: 7th August, 2023 upto 4 p.m.

Tentative date of the commencement of examination is 26th August, 2023.

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21/07/23

Additional District Magistrate (Dev)
Paschim Medinipur

MEMO No.: 334/1(30)/DCPU/SW

DATE: 21/07/2023

Copy forwarded for information and publication on Notice Board to the: -

- 1) The Director of Child Rights & Trafficking, Govt. of West Bengal, 3rd Floor, Shaishali Building, DF Block, Sector-I, Salt Lake City, Kolkata - 700 064.
- 2) The Deputy Secretary to the Govt. of West Bengal, Department of Women & Child Development & Social Welfare, Bikash Bhavan, 10th Floor, Salt Lake, Kolkata-700 091.
- 3-5) The Sub-divisional Officer, Medinipur Sadar/Kharagpur/Ghatal, Paschim Medinipur are requested to display in your office Notice Board.
- 6-26) The Block Development Officer(all), Paschim Medinipur are requested to display in your office Notice Board..
- 27) The DIO (NIC), Paschim Medinipur is requested for publishing in the District Website.
- 28) The DICO, Paschim Medinipur is requested for publishing in 2 daily newspapers.
- 29) The Superintendent of Vidyasagar Balika Bhavan, Gope, Paschim Medinipur.
- 30) CA to the District Magistrate, Paschim Medinipur with a request to bring it to the notice of District Magistrate, Paschim Medinipur.

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21/07/23

Additional District Magistrate (Dev)
Paschim Medinipur