

Government of West Bengal
Office of the District Magistrate
Darjeeling
(B.C.W. Section)

Memo No. 1347/BCW

Date: 24/08/2023


Notice

Applications are hereby invited from intending female candidates for the posts of (1) Superintendent and (2) Matron, on contractual basis, at Babu Jagjiban Ram Chatrawas Yojana Hostel for SC Girls at Phansidewa.

The details are as follows:

Sl. No.	Name of the posts	No. of post	Monthly Remuneration	Eligibility
01	Superintendent	01 (one)	Rs.12,000/-	1) Graduation from any stream. 2) Age should not exceed 40(forty) years as on 01.01.2023 (Relaxation will be given to the SC,ST & OBC candidates as per Govt. norms).
02	Matron	01 (one)	Rs.8,000/-	1) Madhyamik or 10 th Standard passed. 2) Age should not exceed 40(forty) years as on 01.01.2023 (Relaxation will be given to the SC,ST & OBC candidates as per Govt. norms).

1. One candidate can apply for one post only.
2. Applications are to be submitted in prescribed application format along with proof of Educational Qualification, Age and Caste (for age relaxation). Application format can be downloaded from the Web Site: <https://darjeeling.gov.in>. All documents are to be self-attested.
3. The duly filled in applications should reach "The Office of the PO-cum-DWO, BCW & TD, Siliguri, Shivmandir. P.O.- Kadamtala, Dt.-Darjeeling, PIN-734011" in sealed envelopes either through post or in person latest by 5 PM of 15.9.2023 (application received beyond that will not be considered).
4. The envelope will have to be superscribed as "Application for the post of _____". Name of the post should be written on top of the envelope.

 17/08/2023
Additional District Magistrate(BCW)
Darjeeling


Page No.-2

Memo No. 1347/1(11)/BCW

Date: 24/08/2023

Copy forwarded for information to:

1. The District Magistrate, Darjeeling.
2. The Additional Executive Officer, SiliguriMahakumaParishad, Siliguri.
3. The Sub-Divisional Officer, Siliguri.
4. The Project Officer-cum-DWO, BCW &TD, Siliguri.
5. The District Informatics Officer, NIC, Darjeeling with a request to upload the Notice and Application Format in the District Web Site.
6. The Sub-Divisional Information and Cultural Officer, Siliguri.
7. The Block Development Officer, Matigara / Naxalbari / Kharibari /Phansidewa Development Block.
8. Office Notice Board.

 17/08/2023
Additional District Magistrate(BCW)
Darjeeling

FORMAT FOR APPLICATION FOR THE POSTS OF SUPERINTENDENT AND MATRON AT BJRCY HOSTEL FOR SC GIRLS, PHANSIDEWA

Post Applied for [Tick (✓) the correct option]:

Superintendent

Matron

Paste Recent
self-attested
colour
passport size
photo

1. Name (in CAPITAL letters):

2. Father's / Guardian's name:

3. Full Address with PIN code:

4. Date of Birth:

5. Nationality:

5. Educational Qualification:

6. Caste Status (for age relaxation only):

Full Signature of the Applicant with Date

Documents to be submitted along with the Application:

1. Two recent self-attested passport size colour photograph (One copy to be pasted on the application)
2. Age proof document: Self attested photocopy of Birth certificate/ Madhyamik or equivalent admit card
3. Proof of Educational Qualification: Self-attested photocopy of Marksheet or Certificate
4. Caste proof (only for age relaxation); Self-attested photocopy of Caste certificate issued by competent authority