



# WEST BENGAL CO-OPERATIVE SERVICE COMMISSION

PWD Buildings, Block- 'A' [Ground Floor], Khadya Bhawan Complex,  
11A, Mirza Ghalib Street, Kolkata-700087

## Advertisement No. 03/2023

**A walk-in-Interview** Applications are invited for a walk-in-interview for appointment of the undermentioned **contractual post** of Bardhaman Co-op. Milk Producers' Union Ltd., 2 no. Sankharipukur, Sailesh Banerjee Road, P.O- Sripally, Burdwan, PIN-713103, to be held on **05.09.2023 (Tuesday) at 11.30 A.M.** at the office of the West Bengal Co-operative Service Commission, Khadya Bhawan Complex, PWD Buildings, Block-A (Ground Floor), 11 A, Mirza Ghalib Street, Kolkata- 700087 as per the following schedule:

Post: **Accountant**

Vacancy: **01 (UR)**


Qualification required:

1. Minimum qualification: B. Com with sound knowledge of Accountancy, Computer (Excel, MS word, Tally and e-payment, e-governance, legal matters)
2. Age limit: Maximum 40 years.
3. Experience: At least 5 years working experience in a reputed organisation dealing with bulk customers e-payments; e-returns etc.
4. Job requirement: All receipts and payments related matters, capable of preparing Final Accounts/ Balance Sheet for audit purpose, all e-payments, keeping of books and accounts etc.

**Remuneration:** Consolidated Rs. 16000/ P.M. Final contractual recruitment after one months' satisfactory probation period with 3% increment per annum.

Interested candidates are requested to submit application in **prescribed format** here in under at the office of the West Bengal Co-operative Service Commission by hand or through e-mail in pdf format (e-mail address of the commission: cscwbbb@gmail.com) within **04/09/2023 (5:30 PM)** and appear before the selection committee on **05/09/2023 (Tuesday)** at 11.30 A.M. for walk-in interview. Candidates are requested to bring all educational and experience certificates, photo identity proof and address proof in originals, with 2 sets of photocopies each and 2 passport size colour photographs.

Authority reserves the right to modify any of the conditions mentioned herein as it deems fit. The Commission reserves the right to cancel the selection process at any stage and the decision of the authority shall be final and binding.

  
21/8/23  
Secretary