

Serampore College

09, William Carey Road, Serampore, Hooghly, West Bengal, 712201

Faculty of Arts-Science-Commerce

Advt. No. SC/NTS-Post/01/2023

Date: 05/11/2023

Applications are invited from Indian Citizens for the substantive post of Non-Teaching Staff in various departments of Serampore College, vide Resolution No. F. 113/2023 of the College Faculty (Governing Body).

| Sl. No. | Particulars | Date |
|---------|---|------------|
| 1 | Starting date of submission of application form | 06/11/2023 |
| 2 | Last date of submission of form | 23/11/2023 |

| Sl. No. | Name of Post | Department | Group | No. of Post(s) |
|---------|----------------------|------------|-------|----------------|
| 1 | Clerk | Office | C | 01 |
| 2 | Peon | Office | D | 01 |
| 3 | Laboratory Attendant | Physics | D | 01 |
| 4 | Laboratory Attendant | Chemistry | D | 03 |
| 5 | Laboratory Attendant | Botany | D | 03 |
| 6 | Laboratory Attendant | Zoology | D | 02 |
| 7 | Laboratory Attendant | Physiology | D | 02 |

GENERAL INSTRUCTIONS

1. Age & Minimum Academic Qualification shall be as per West Bengal Government norms, as applicable towards minority institutions (i.e., age should not exceed forty years on the date of notification).
2. The college reserves the right to Revise/Reschedule/Suspend the recruitment process without assigning any reason. The decision of the college shall be final and no appeal in this regard shall be entertained.
3. Number of candidates to be called for tests/interviews shall be decided by the college.
4. The tests/interviews call letter will be sent through speed post and email (if provided). The names of short-listed candidates for test/interview will be also published on college website.
5. Any corrigendum/changes/updates related to the recruitment process shall be available on the college website, i.e., <https://seramporecollege.ac.in>
6. Incomplete applications will be rejected.
7. Applicants already in Government or equivalent service must apply through proper channel.

SUBMISSION OF APPLICATION

The filled-up application form (downloaded from the College website) and all Testimonials (self-attested) must reach the undersigned through registered post/by hand on or before the last date of submission as specified.

List of Documents:

1. Separate Application Form for each post applied for, along with passport sized photograph.
2. All Testimonials (self-attested).





Dr. Vansanglura

Principal

Principal
SERAMPORE COLLEGE
Serampore, Hooghly