

**Government of West Bengal**  
**Office of the Chief Medical Officer of Health**  
**District Health & Family Welfare Samity**  
**Purba Bardhaman**

**Memo No. 759 /DH&FWS**

**Dated: 13.10.23**

Applications are invited for engagement (on contractual basis) of Block Programme Coordinator (ASHA) Sub-Division wise for the Purba Bardhaman district.

Place of Posting	No. of Post	Eligibility Criteria	Upper Age Limit
5 Blocks under <b>Sadar (North) Sub-Division</b>	Total-8 (Unreserved-4, Reserved for – SC-2, ST-1, OBC-A-1)	1. Master's degree in Social Science / Sociology / Social Anthropology /MSW/MBA/ Economics / Rural Development / Mass Communication OR Graduate degree in any discipline with minimum 2 years' experience in health projects.	Age should not exceed 40 years as on 01.01.2023.
5 Blocks under <b>Sadar (South) Sub-Division</b>	Total-6 (Unreserved-3, Reserved for – SC-2, OBC-A-1,)	2. Preference will be given to candidates having working experience in ASHA programme	Upper age relaxation will be 5 years for SC/ST and 3 years for OBC
1 Blocks under <b>Kalna Sub-Division</b>	Total-1 (Unreserved-1)	3. Knowledge in MS Office & Internet	
5 Blocks under <b>Katwa Sub-Division</b>	Total-2 (Unreserved-1, Reserved for - OBC-B-1)	4. Ability to communicate effectively 5. Ability to work hard 6. Willing to travel extensively 7. Should be a resident of the same sub-division where he/she is applying	

**Remuneration:** Rs. 15000.00 (Consolidate) per month. In addition, he/she will be eligible for a monthly mobility support of Rs. 1800.00.

Block Programme Coordinator (ASHA) will be contractually engaged for a period of one-year renewable based on budgetary sanction and performance.

Desiring candidates may submit their applications in the attached **prescribed format only** along-with **attested (self) photocopies** of all testimonials as follows:

- i) Filled Application format with self attested photo in specified space.
- ii) Filled Admit Card with self attested photo in specified space.
- iii) Proof of age- Madhyamik Admit Card or Birth Certificate.
- iv) Mark sheets of Madhyamik, HS, Graduation & Post Graduation
- v) Computer knowledge certificate
- vi) voter photo ID card / ration card for proof of residence,
- vii) SC/ST/OBC-A/B/PH certificate from competent authority.
- viii) Working experience certificates in Health Project only.
- ix) Documents related to experience in health projects. Certificates specifying that the candidate has worked as volunteer e.g. in Pulse Polio, social work, leprosy etc will not be considered as experience in Health related project.
- x) One self addressed envelope with stamp of Rs.10/-



Name of the post applied for should be superscripted in the Capital letters on the top of the left side of the envelope.

Applications with admit card and all relevant documents will be submitted by post or drop applications personally in the specific boxes placed at the concerned Office of the SDO within 24/11/2023 within 03:00 p.m. positively.

**Correspondence Address for submission of Application:**


(Applicants must submit application at the respective office of the SDO, where he/she permanently resides)

<b>Sadar North Sub-Division</b>	<b>Sadar South Sub-Division</b>	<b>Kalna Sub-Division</b>	<b>Katwa Sub-Division</b>
Sub - Divisional Officer, Sadar(North) Sub Division, PO & Dist.- Purba Bardhaman, PIN - 713101	Sub - Divisional Officer, Sadar (South) Sub Division, PO & Dist.- Purba Bardhaman, PIN - 713101	Sub - Divisional Officer, Kalna Sub Division, PO:- Kalna, Dist.- Purba Bardhaman, PIN - 713409	Sub - Divisional Officer, Katwa Sub Division, PO:- Katwa, Dist.- Purba Bardhaman, PIN - 713130

After initial verification, scrutiny, computerization and shortlisting of applications at the SDO Office the list of eligible candidates will be published at website namely, [www.wbhealth.gov.in](http://www.wbhealth.gov.in) and [www.purbabardhaman.nic.in](http://www.purbabardhaman.nic.in) on 06/12/2023. Only eligible candidates will be called for Computer and written test.

The selection will be based on merit (academic qualification and result) and experience in Health Project, along with a written test (50 marks), Computer skill test (25 marks) as per prescribed weightage against each of these items.

A panel will be prepared for posting in future vacancy if any within next one year.

 13.10.2023

**Chief Medical Officer of Health  
&  
Member Secretary,  
District Health & Family Welfare Samity, Purba Bardhaman**