



Government of West Bengal
Office of the Block Development Officer
&
Programme Officer
Gaighata, North 24 Parganas

Tel No.-03215-251504/ Fax No.-03215-250039
email-nregsgaighata@gmail.com



Employment Notice

Sub: Engagement of Gram Rozgar Sahayak under MGNREGA on purely contract basis to fill up the said post of 2(Two) vacant Gram Panchayat Office.

In pursuance of the Order of the Commissioner, P&RD Department, Government of West Bengal vide Memo No. 5221-RD/0/NREGA/18S-03/09(Pt-II) dated-18.10.2017 to fill up 2(Two) Gram Gram Rozgar Sahayak at vacant Gram Panchayat offices under Gaighata Development Block, applications are being invited from the physically fit and mentally alert Indian Citizens who are living and voters of any Gram Panchayat under this Block. Requisite documents for eligible candidates are furnished hereunder.

1. **No. of vacant post-** 2(Two).
2. **Name of Gram Panchayats where to be posted** - Ichapur-II, Jaleswar-II Gram Panchayat.
3. **Educational Qualification:**
 - a) Higher Secondary (X+2)/equivalent Exam Passed in the Science / vocational stream from a recognized institution with Physics and Mathematics as compulsory subject and at least 55% marks in the said examination.
 - b) **Training on computer applications**, at least a course completed for minimum six months of duration from a recognized institution.
4. **Age limit-** Not less than 18(Eighteen) years of age and not more than 35(Thirty Five) years as on 26.05.2025
5. **Residential Status:** The candidate must be permanent resident and voter of Gaighata Development Block.
6. **Remuneration:** The Gram Rozgar Sahayak will get a consolidated monthly remuneration of Rs. 12000/- (Twelve Thousand only)
7. **Method of Application:** Candidate may apply in the attached prescribed format with self attested photocopies of-
 - a) Mark sheet of Higher Secondary/ equivalent Examination.
 - b) Certificate/ Admit of Madhyamik or 10th Standard or equivalent examination as age proof.
 - c) Certificate of Computer knowledge
 - d) Voter Id/ EPIC
 - e) Residential Certificate(original)
 - f) Aadhar Card
8. **Mobile phone No.** to be mentioned in the application form.
9. **Period of submission of application** (Format of application is attached) from 26.05.2025 to 09.06.2025 (excluding Saturday, Sunday & other holidays). Application will be submitted along with requisite documents with self attested in drop box kept in the MGNREGA Cell, Gaighata dev. block on the working days from 11 AM to 5 PM. Application submitted through any other mode (India Post/ Courier service/ Email etc.) will not be accepted.
10. **Process of Selection:** Gram Rozgar Sahayak will be selected strictly based on merit. If more than one candidate secures the same aggregate, marks obtained in Physics and Mathematics combined will be computed and the candidate securing higher marks in that category will be considered. The moot point is that the marks will be based on the recognized mark sheet issued by the concerned Board/Council. If any candidate fails to appear on the said date and time along with proper documents then his/her candidature will be cancelled. The result will be published on the notice board of this office.



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11. **Last date of Application:** 09th June, 2025 up to 05.00 PM.

12. **Terms and conditions:**

- a) Candidates must have fulfilled all the eligibility criteria for the post of Gram Rozgar Sahayak.
- b) The incomplete and obscure application will be rejected.
- c) The selected candidate will be engaged after verification of all the original testimonials.
- d) The contract will be for 01 (one) year. The contract may be renewed after viewing satisfactory performance.
- e) Other terms and conditions for the said post will apply as per Government rules and regulations.
- f) The Higher Secondary (X+2) percentage of marks will be calculated as per norms of the council or equivalent board. It was also clarified that in the gradation system corresponding percentage will be obtained from respective board and the marks obtained in the optional subject should not be considered for evaluation of total marks.
- g) In case of any anomalies or discrepancies found with the recruitment or originals of the applicant the competent Authority may cancel the candidate at any stage of the selection process or even after selection.
- h) From the date of notification, if new vacancy is created in next 1 (One) year, selection of the candidate will be made from the panel prepared from this recruitment notification.
- i) No TA/DA will be admissible.

The authority reserves every right to change / modify / rectify any or entire of the schedule / criteria or cancel this notice any time thereafter upon concurrence from higher authority.

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Memo No.:- 030/MGNREGA/GAI/2025

Date: 26.05.2025

Copy forwarded for his kind information to:

- 1) The District Magistrate & District Programme Co-ordinator, M.G.N.R.E.G. A., North 24 Pgs.
- 2) The Additional District Magistrate (Panchayat) & ADPC, M.G.N.R.E.G.A., North 24 Pgs.
- 3) The Sub-Divisional Officer, Bongaon, North 24 Pgs.
- 4) The District Nodal Officer, M.G.N.R.E.G.A., Barasat, North 24 Pgs.
- 5) The DIO, North 24 Pgs.
- 6) The Savapati, Gaighata Panchayat Samity, Bongaon, North 24 Pgs
- 7-19) The Pradhan, Gram Panchayat (all), under Gaighata Development Block, North 24 Pgs with a request to publish the notification in their office notice boards and wide publicity at local Higher Secondary School, Bank etc.
- 20) Copy of Notification at BDO's office notice board.

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**APPLICATION FORM FOR THE POST OF GRAM ROZGAR SAHAYAK [NOTIFICATION NO, 030/MGNREGA/GAI/2025
,Date: 26.05.2025]**

Fill the form in CAPITAL LETTERS only.

1.Name of the Candidate:.....

2. Father's/Husband's Name:.....

3. Date of Birth:/...../..... (dd/mm/yyyy)

4. Nationality.....

5. Gender:.....

6. Present Residential Address:

Village.....PO.....

PS.....DIST.....PIN.....

7. Permanent Residential Address:

Village.....PO.....

PS.....DIST.....PIN.....

8. Contact Number:

9. Email id:.....@.....

10. EPIC No.....

11. Educational Qualification Details:

Essential Qualification	Council/Board	Subjects Taken	Optional Subject	Total Marks (without Optional Subject)	% of Marks Obtained without Optional Subject	Marks Obtained in Physics & Mathematics	Year of Passing
HS/ (X+2)							

12. Computer Knowledge:

Name of the course	Name of the Institute	Duration of course	Year of completion

N.B.: All fields are mandatory.

DECLARATION I do hereby declare that -All statements made in this application are true and correct as according to the best of my knowledge. In the event of any information being found to be false or incorrect or any ineligibility being detected before or after the issuance of contractual engagement letter, my engagement would be liable to be revoked/rescinded and/ or cancelled and appropriate legal action may be initiated against me by the lawful authority. I do agree that my eligibility shall also be finally verified by the concerned authority and if it is found that I am not eligible for the post of Gram Rozgar Sahayak, my candidature for the recruitment shall be cancelled. I shall abide by all the terms and conditions depicted in the terms & conditions section [para 13] of the NOTIFICATION NO, 030/MGNREGA/GAI/2025 Dated- 26.05.2025 issued from BDO & PO, Gaighata Dev. Block.

Date:

Place:

.....
Full Signature of the candidate

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